



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

JAMES H. TROGDON, III  
SECRETARY

August 22, 2017

WBS No.: 10.100411 and 10.200411  
CONTRACT NO.: 10-03-065  
COUNTY: Anson  
DESCRIPTION: Miscellaneous Asphalt Resurfacing, Milling, Widening, Shoulder Construction, Shoulder Reconstruction, and Thermoplastic Pavement Markings  
LOCATION: Various Primary and Secondary Roads

J. T. Russell & Sons, Inc.  
P.O. Box 670  
Albemarle, NC 28002

Dear Sir:

J. T. Russell & Sons, Inc. has been awarded the above-mentioned project. Your bid proposal indicated adequate participation to satisfy the advertised MBE goal of 0.0% and the WBE goal of 0.0%

NCDOT shall proceed with award of the above project to J. T. Russell & Sons, Inc. in the amount of \$1,224,436.74. Before final recommendation can be submitted for approval, we must receive the following items from you:

- A Payment Bond and a Performance Bond, each with an accompanying Power of Attorney, in the amount of \$1,224,436.74.
- A Certificate of Public Liability and Property Damage Insurance for the coverage as stated in Section 107-15 of the NCDOT Standard Specifications. This certificate must include the NC Department of Transportation as an additional insured on the policy.

Please submit the above items to the following address:

Ms. Barbara Crawford  
716 West Main Street  
Albemarle, NC 28001

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION 10  
716 WEST MAIN STREET  
ALBEMARLE, NC 28001

*Telephone:* (704) 983-4400  
*Fax:* (704) 982-3146  
*Customer Service:* 1-877-368-4968

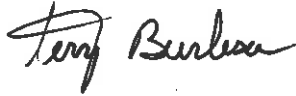
*Location:*  
716 WEST MAIN STREET  
ALBEMARLE, NC 28001

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

No further action will be taken until we receive the correspondence listed above. It will be your responsibility to contact Chip Speight at (704) 694-2436 to schedule a Preconstruction Conference prior to beginning work. No time extensions will be considered for delays in scheduling the Preconstruction Conference except as authorized by Section 108-10 of the Standard Specifications.

If you have any questions, please contact me at (704) 983-4400.

Sincerely,

A handwritten signature in black ink that reads "Terry Burleson". The signature is written in a cursive, flowing style.

Terry Burleson  
Division Proposals Engineer

cc: Adrian Atkinson, State Contractor Utilization Technician  
James Norris, Transportation Program Management  
Brett Canipe, P. E., District Maintenance Engineer  
Chip Speight, County Maintenance Engineer  
Lee Ainsworth, P.E., District Engineer